

**Volunteer Coordinating Committee Meeting
First Floor Conference Room
Town Hall
Thursday December 11, 2014 – 9:30 a.m.**

Present: Patricia Carluccio, Chair; Carol Amick; Joseph Piantedosi and Selectmen
Liaison Caroline Fedele

Also Present: Administrative Assistant Colleen Doyle

1. Call to Order

Chair Carluccio called the meeting to order at 9:33 a.m.

2. Minutes of December 11, 2014

**Ms. Amick made a motion to approve the minutes of December 11, 2014 as amended.
Mr. Piantedosi seconded the motion.**

The motion passed 3-0-0.

3. Old Business

- a) Reports on contacts made to potential appointees and review of Vacancy Worksheet with possible recommendations for filling various vacancies.

Arbor Resources Committee (BARC): There is one vacancy and no applicants. Ms. Carluccio has not heard back from Deborah Leeman.

Depot Park Advisory Committee: Robert Santamaria was initially interested but started a new career and does not have the time to volunteer anymore. Robert Froelich rescinded his volunteer questionnaire because of family obligations. Mr. Piantedosi contacted John Carbone as well but did not get a response. Stuart Trout has submitted a VQ and attended a meeting. Mr. Piantedosi stated that Mr. Trout has a construction and railroad background.

Mr. Piantedosi moved that the Stuart Trout be recommended for an interview with the Selectmen for the vacancy on the Depot Park Advisory Committee. Ms. Amick seconded the motion.

The motion passed 3-0-0.

Historic District Commission (HDC): Ms. Amick heard back from David Goldbaum, who applied for the Historic Commission but did not specify whether he meant Historic District or Historic Preservation. Mr. Goldbaum is a builder who works both in restoring old homes and teardowns. Ms. Fedele asked why he was interested in the Historic District Commission when he is in the business of tearing down older homes. Ms. Amick noted that he does do restoration work as well and worked with the

Cambridge Historic Commission for a number of years. Ms. Amick wondered if it may be difficult to separate his business from the committee. He would like to apply for the HDC and if that does not work out he would then apply for the Historic Preservation Commission.

The HDC has had an Associate's vacancy for a long time but is not having a quorum problem. Ms. Amick volunteered to contact Les Stucka to see if wants to apply as he expressed interest a few months ago. He applied and interviewed for the associate position on the Zoning Board of Appeals but was not appointed.

Ms. Amick also contacted former Assessor John Linz but has not heard back from him. The VCC would wait to take action on the HDC until they have confirmed whether Mr. Linz or Mr. Stucka is interested.

Historic Preservation Commission (HPC): Ms. Amick contacted a number of people for the HPC and HDC vacancies. Robert Santamaria is not interested. Robert Dorer wants to wait for other vacancies since he is busy at work and writing for the Bedford Citizen. She has not heard back from Legna Marinez after she had sent copies of the Town Report. Ms. Amick has not heard back from Anne Hebert, William Sawyer or Daniel Churella.

Land Acquisition Committee (LAC): While there is no LAC vacancy at this time, Mr. Piantedosi said he had not heard back from Ken (Casey) Ackerman, but will urge him to consider another committee when they are in contact.

Patriotic Holiday Committee (PHC): The VCC wondered why James Burston had not yet been interviewed by the Selectmen for the VFW liaison position. Mr. Piantedosi explained that he had submitted a new PHC charge to Town Manager Richard Reed, who then expressed a concern over the "oversight" language in the proposed new charge. Mr. Piantedosi said he has rephrased that portion of the proposed charge and is waiting to hear back from Mr. Reed. Ms. Doyle said she would follow-up with Mr. Reed.

Trails Committee: Ms. Fedele met with the chairs of the Trails Committee and Conservation Commission and Town Engineer Adrienne St. John and Conservation Administrator Elizabeth Bagdonas to discuss the charge and composition of the Trails Committee. The group was in agreement that the Trails Committee should be its own committee and not a subcommittee of the Conservation Commission. The members currently consist of liaisons from other committees but it was suggested that more of the members be at large and representatives from other committees can attend meetings as needed. This would eliminate the committee liaison members from the Bicycle Advisory Committee and Recreation Commission. They are still deciding on whether to keep or eliminate the Conservation Commission member.

Ms. Fedele suggested contacting those who applied for the Trails Committee to explain this latest development.

Ms. Amick noted that Trails Committee Chair Mike Barbehenn is drafting a new committee charge, which will be reviewed by the Conservation Commission and then the Selectmen. She volunteered to contact Ralph Hammond and Richard Somers – the two persons interested in Trails (Robert Santamaria is not interested at this time) to keep them abreast of these activities.

Transportation Advisory Committee (TAC): There are two vacancies on this committee and two interested applicants. Casey Ackerman submitted a VQ but has not attended a meeting. Evan Deardorff submitted his application to Ms. Amick right before the meeting of the VCC. As he also has not attended a TAC meeting, Ms. Amick suggested that the VCC hold off any action on these vacancies. It was suggested that those who applied for the Trails Committee be encouraged to apply for the TAC.

Youth and Family Services Committee: There is one vacancy on this committee and no applicants. Ms. Amick thought that Ralph Hammond would be a good candidate; Ms. Fedele agreed.

b) Update: Publicity for Vacancies

Ms. Doyle will send publicity out to the local newspaper, Council on Aging and Carleton Willard.

c) Fincom/ CapEx update regarding “VCC Criteria for Candidates”

Ms. Carluccio reported that she has spoken to the Chairs of both the Finance Committee and Capital Expenditure Committee about her desire to meet with these committees to explain the VCC’s criteria to fill Finance Committee and Capital Expenditure Committee vacancies. She has not heard back from either committee yet concerning when she will be on their agendas, but believes that these committees now understand the VCC policy, so meeting with them not be necessary. Mr. Piantedosi volunteered to attend any meetings with her. Ms. Carluccio said she would remove this item from future VCC agendas, unless she received an invitation from either committee.

d) Committee Liaison Letter (Joe)

This item is postponed until after the next Town Election in March, 2015.

4. New Business

During discussion about the procedure for handling notifications to volunteers who are not chosen to fill vacancies (Ms. Amick noted that such notifications were the responsibility of the Chair), Ms. Doyle said that the Town Manager wants her to contact these individuals immediately after the Selectmen’s decision, so that no one learns he wasn’t

chosen by seeing a newspaper story. Ms. Carluccio asked if the other VCC members were satisfied with that decision, and they both were.

a) Next meeting

The committee is tentatively scheduled for January 8, 2015 at 9:00 a.m. Ms. Carluccio announced that she would be away in Vermont from Dec. 23, 2014 through the end of March, 2015. Mr. Piantedosi, VCC vice-chair, will assume the Chair responsibilities while she is away.

Ms. Amick moved to adjourn. Mr. Piantedosi seconded the motion

The motion passed 3-0-0.

The meeting adjourned at 10:24 a.m.